



# WLS Taekwondo

Returns Policy & PCI DSS  
Compliance

# Contents

|                                 |   |
|---------------------------------|---|
| Introduction                    | 3 |
| Cancellation and returns policy | 3 |
| PCI DSS Compliance              | 3 |

## Introduction

This document is intended to outline the following policies as conducted by WLS Taekwondo. This document remains the property of WLS Taekwondo and must not be copied or altered without prior permission from WLS Taekwondo. Any queries relating to these policies may be directed to [info@wlstkd.com](mailto:info@wlstkd.com) stating the nature of the query. A response to your query will be issued as soon as possible.

## Cancellation and Returns policy

Customer satisfaction is the main priority for WLS Taekwondo. Any goods supplied by WLS Taekwondo can be returned if faulty within the first thirty days of purchase. Any goods returned can be either exchanged for a replacement or a full refund. Any goods supplied correctly and in proper condition but unopened/unused, can be returned for a full refund or exchange within seven days of purchase.

Membership fees paid are non refundable.

## PCI DSS Compliance

WLS Taekwondo is compliant with PCI DSS for all Credit and Debit card purchases. This compliance contains, but is not limited to, the main responsibilities outlined below.

### Build and maintain a secure network

- install and maintain a firewall configuration to protect cardholders' data
- do not use vendor defaults for system passwords or other security actions

### Protect cardholder data

- protect any stored cardholder data
- encrypt transmission of cardholders' data across open, public networks

### Keep a vulnerability management plan

- always use and regularly update anti-virus software
- develop and maintain secure systems and applications

### Implement strong access control practices

- limit access to cardholder data to only those who need to know
- give every person with computer access a unique ID
- limit physical access to cardholder data

### Monitor and test your networks on a regular basis

- track and monitor all access to network resources and cardholder data
- regularly test security systems and procedures

### Keep an information security policy

**Updated May 2018.**

**D McGrath Limited T/A WLS Taekwondo. Company number 06686685**